



ATC SUPERVISOR



Advanced Training
(Selection of modules)

Refresher Training

Initial Training
(Generic or Customized)



INITIAL TRAINING

Duration : 10 days / 2 weeks

Participant profile : Senior Air Traffic Controllers

Number of participants : 16 max

Location : upon demand

Possible Pre-requisite(s) : Significant experience as an Air Traffic Controller

Description :

This 2-week training course provides the trainees (senior ATCOs) with relevant guidelines that will help them take on their new responsibilities, and will focus on the following aspects:

- Management of the psychological and relational aspects linked to the OPS room supervision.
- Updated technical knowledge regarding the systems the supervisor will need to use, along with updates covering Aviation Law, Search & Rescue procedures, Air Traffic Flow and Capacity Management, ...
- Specific cross-cultural awareness (ATCO – ATSEP) that will contribute to enhanced OPS-room / Technical supervision coordination.

Generic programme

The first part of the course covers a variety of aspects based on the “ENAC ATC Supervisor Generic Manual”.

Topics covered:

- Human Resources management & Human Factors.
- Unusual situations.
- Emergency procedures.
- Air Traffic Flow & Capacity Management Basics.
- ATC Supervision vs Technical Supervision (cooperation & procedures).
- ATC Supervision vs local Authorities (cooperation & procedures).

- The second part of the course will enable participants to apply the gained knowledge by different exercises and discussions in connection with experience sharing.
- Several workshops based on realistic scenarios will be organized in sub-groups.
- Participants will be trained to design customized Emergency Checklists.

For all sessions delivered in France, a visit of a French ATC OPS Unit is included.

OUR MAIN ASSETS:

- * Highly specialized courses
- * Leading edged operational input
- * Focus on ATCo / ATSEP cross-cultural aspects
- * Very usefull checklists & manual



REFRESHER TRAINING

Duration : 5 days

Participant profile : Senior ATC Supervisors

Number of participants : 16 max

Location : upon demand

Possible Pre-requisite(s) :

- Significant experience as an ATC SUPERVISOR.
- Refreshment course for senior ATCOs who already received the “ATC Supervisor Initial Training”.

Description :

This one-week course will provide senior ATC Supervisors with relevant guidelines to refresh and update their knowledge about their roles and responsibilities, and the essential following aspects of their function:

- Management of Emergency Procedures.
- Management of Unusual Situations.
- Technical knowledge regarding the systems and procedures the supervisor will need to use, along with updates covering Aviation Law, Search and Rescue procedures, Air Traffic Flow and Capacity Management.
- Management of the psychological and relational aspects linked to OPS room supervision.

The course is designed with various aspects based on the “**ENAC ATC Supervisor Generic Manual**”.

The Initial Training and Refresher Training are both delivered by two instructors: an ENAC training expert along with an operational ATC Supervisor working for DSNA, the French ANSp.

Option : customized programme

The detailed course content may be adapted to the local context, following a Training Needs Assessment undertaken (ahead of time) by ENAC experts on site.

Topics covered :

- Human Resource management & Human Factors.
- Knowledge update regarding OACI regulations.
- ATFCM (Air Traffic Flow & Capacity Management) basics.
- Emergency Procedures (theory and practical case study).
- Unusual Situations (theory and practical case study).
- Checklists Design: methodology to improve or create customized checklists to deal with a wide range of situations requesting quick and organized actions from the ATC Supervisor.

ADVANCED TRAINING

Duration : 2 days minimum / 12 days maximum according to the selected modules

Participant profile : Senior ATC Supervisors

Number of participants : 16 max

Location : upon demand

Possible Pre-requisite(s) : Significant experience as an ATC supervisor.

Description :

Provide participants with specific knowledge and know-how in a variety of fields to be selected amongst the following modules:

- Module A / topic: « ATFCM » / duration: 2 days
- Module B / topic: « Supervisor Manual Customization Workshop » / duration: 3 days
- Module C / topic: “Emergency situations management” / duration: 2 days
- Module D / topic: “Collaborative Decision Making” (CDM) / duration: 2 days
- Module E / topic: “Dynamic Airspace Management” / duration: 2 days
- Module F / topic: “Airport ATC Operations Safety and Efficiency” / duration: 1 day



2019 CALENDAR

ATC SUPERVISOR

Advanced Training

(selection of modules)

- upon request

Refresher Training

- 03-07 June 2019 *(Toulouse)*
- 09-13 December 2019 *(Toulouse)*
- or upon request

Initial Training

(generic or customized)

- 13-24 May 2019 *(Toulouse)*
- 18-29 November 2019 *(Toulouse)*
- or upon request

Contact & registration

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